

12/14/2007

**THIS IS AN IMPORTANT NOTICE REGARDING CERTIFICATION TO THE COLLEGE OF BUSINESS AT WASHINGTON STATE UNIVERSITY.**

Effective for all summer application periods: All courses for certification to the College of Business at WSU must be completed by August 1 to be considered for the summer application pool [June through July]. This may mean that courses taken at other universities or community colleges on the quarter system may not be completed in time to meet this certification deadline and students will need to wait to apply for the next certification period, October-December.

**Please let students know who may be planning on waiting until summer to apply to certify that this may affect when they can qualify to certify to the College of Business at Washington State University.**

WSU will offer all certification courses each summer on the Pullman campus or students may take certification courses over summer through our distance program. Both programs will end in time to make the summer certification pool.

Students may attend WSU without completing all the required courses to certify, but they will need to certify in order to take any 300-400 level business class. Certification is limited each semester. Please visit our website for more information, [www.business.wsu.edu/advising](http://www.business.wsu.edu/advising) or contact the Business Advising Office at 509-335-7042.

Thank you.

Gloria E. Tong, M.Ed.  
Director of Enrollment Management and Advising  
College of Business and Economics  
Todd 407  
[getong@wsu.edu](mailto:getong@wsu.edu)  
(509)335-7042