

College of Business Profile System

Please fill in the form below to request a profile within the CB's profile system. Completed forms should be returned to Frances Ryan (Todd 570G / Mail stop 4750) or emailed to webupdates@cb.wsu.edu. Items with an asterisk (*) are mandatory fields.

CB Login Name* (ad_____): _____

Employee Type* (circle one): Faculty Graduate Student Staff

First Name*: _____

Middle Name: _____

Last Name*: _____

Last Name Pronunciation: _____

WSU ID Number: _____

Phone*: _____

Email*: _____

Building and Room*: (Ex. Todd 113) _____

Campus*: _____

Title*: _____

Additional Title: _____

Department*: _____

Employment Status* (circle one): Full-time 1/2-time 1/4-time Visiting Temporary On Leave Retired

Start Date*: _____

Office Hours: _____

Faculty Type*: Full Professor Assistant Professor Associate Professor Other

Track: _____

Are you willing to be contacted directly by the media*? Yes No

++please note that Frances Ryan will be listed as your media contact if you do not wish to be contacted directly

Once your profile shell is created, you will be able to edit your profile to include your education and professional experience, as well as your vita information. To do this, log in to the CB Intranet (<http://intranet.cbe.wsu.edu>) and select "Update Your Profile" from the left-hand navigation. Your profile information will show up on the screen for editing.